

PUBLIC NOTICE POSTING REQUEST  
TO OFFICE OF TOWN CLERK

TIME STAMP

ORGANIZATION: Capital Planning Committee

MEETING  PUBLIC HEARING  (Please circle/check appropriately)

DAY and DATE: Thursday, May 16, 2013 TIME: 7:15 AM

LOCATION: Newbury Town Hall

PURPOSE: Monthly meeting

REQUESTED BY: Robert Connors, Chair

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING. (in accordance with Chapter 303 Acts of 1975)

This may not include Saturday, Sunday or legal holidays. Newbury Town Hall business hours are Mon., Wed. and Thurs. 8-4 and Tuesday from 8-7. Faxed or E-mailed postings must reach the Clerk's office during business hours 48 hours prior to the meeting.

**AGENDA**

(ADDITIONAL PAGES MAY BE ATTACHED IF NECESSARY)

- 1) **Review of April 25, 2013 meeting summary;**
- 2) **Town Administrator's report (Facilities manager's report)**
- 3) **Review capital facilities & equipment inventory list;**
- 4) **Review status of previously approved projects;**
- 5) **Review current capital project requests for equipment or facility improvements;**
- 6) **Review "Project Priority list";**
- 7) **Update of Approved Projects by Town Administrator/department head;**
- 8) **Review CIP Planning Schedule;**
- 9) **Review current Debt Policies for CPC projects;**
- 10) **Other Business;**
- 11) **Citizen's concerns;**
- 12) **Public Hearings**
- 13) **Communications;**
- 14) **Next meeting date;**

The listing of matters are as those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.